



**AUSTRALIAN  
HEALTHCARE**  
QUALIFICATIONS & TRAINING

# Learner Assessment

## Task 1 - Written Questions

**Unit Code: CHCAGE004**

**Unit Name: Implement interventions with older people at risk**

**Qualification:**

**Participant Name:** \_\_\_\_\_

Version Control:

Please Note: All care has been taken to ensure this document is of the highest quality at the time of publication. The authors, editors, and publishers will not be responsible for any actions taken on the basis of this documentation, nor for any errors or omissions, or for the results obtained from the use of such information.

# Contents

<b>Assessment Information .....</b>	<b>2</b>
<b>Instructions to the student .....</b>	<b>4</b>
<b>Assessment Agreement .....</b>	<b>7</b>
<b>Assessment Task 1 - Written Questions.....</b>	<b>8</b>

# Assessment Information

<b>Unit Code &amp; Title:</b>	CHCAGE004 Implementation interventions with older people at risk
<b>Unit Descriptor:</b>	This unit describes the skills and knowledge required to work in partnership with older people and their carers to implement interventions in the context of an individualised plan to reduce risk
<b>Application of the unit:</b>	This unit applies to support workers in a residential or community context. Work performed requires a range of well-developed skills where some discretion and judgement is required. Workers will take responsibility for their own outputs under direct or indirect supervision.
<b>Elements:</b>	<ol style="list-style-type: none"> <li>1. Assist with the preparation for a risk assessment</li> <li>2. Contribute to the identification of risks</li> <li>3. Implement risk minimisation strategies</li> <li>4. Monitor risk minimisation strategies</li> </ol>
<b>Performance Knowledge:</b>	<p>Evidence must be shown of learners' ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role. There must be evidence that the candidate has:</p> <ul style="list-style-type: none"> <li>• Assisted with the assessment of risk and the implementation and evaluation of risk minimisation strategies for at least 2 older people, 1 in a simulated environment and 1 in the workplace, in a manner that is respectful of the older person's dignity and privacy</li> </ul>
<b>Knowledge Evidence:</b>	<p>The learner must be able to demonstrate essential knowledge required to effectively complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the work role. This includes knowledge of:</p> <ul style="list-style-type: none"> <li>• The tensions which may exist between an individual's rights and the organisation's responsibility to individuals</li> <li>• Legal and ethical considerations for working in aged care: <ul style="list-style-type: none"> <li>- Duty of care</li> <li>- Human rights</li> <li>- Privacy, confidentiality and disclosure</li> <li>- Work role boundaries – responsibilities and limitations</li> </ul> </li> <li>• The major issues, trends and policies relating to the health and wellbeing of older people</li> <li>• Standardised tools for risk assessment and the management and monitoring of risks</li> <li>• Major risk areas for ageing population: <ul style="list-style-type: none"> <li>- Depression and anxiety</li> <li>- Isolation</li> <li>- Abuse (sexual, emotional, physical, financial, system)</li> <li>- Falls</li> <li>- Medication</li> <li>- Dehydration and malnutrition</li> <li>- Dysphagia</li> <li>- Continence</li> </ul> </li> <li>• Documentation requirements including the importance of accurate and appropriately detailed records</li> </ul>

**Assessment  
Conditions**

Skills must have been demonstrated in an ageing support workplace with the addition of simulations and scenarios where the full range of contexts and situations have not been provided in the workplace. These are situations relating to emergency or unplanned procedures where assessment in these circumstances would be unsafe, impractical or threatens the dignity of the older person. The following conditions must be met for this unit:

- Use of suitable facilities, equipment and resources, including relevant assessment tools

Overall, assessment must involve some real interactions with older people, colleagues, families/carers and the use of individualised plans.

# Instructions to the student

## Purpose of this assessment

This Assessment is designed to test your knowledge and skills against the criteria that is required in order for you to assist with the assessment of risk and the implementation and evaluation of risk minimisation strategies for at least 2 older people; 1 in a simulated environment and 1 in the workplace in a manner that is respectful of the older persons dignity and privacy in a manner that is respectful of the older persons dignity and privacy.

## Methods of Assessment

The assessments have been developed in consideration to assessment requirements, learning environment and the expectations by industry.

To be deemed competent in this unit of competency the following assessment requirements must be completed. You must achieve a satisfactory result for each task to be deemed competent in this unit.

**Assessment Task 1** – Written Questions – The Written Questions provided in this assessment kit is required to be completed. Assessment Task 1 may be completed within allocated training time or during periods of self-study.

**Assessment Task 2** – Case Studies – The Case Study/ies provide an opportunity for you to demonstrate your knowledge and skills aligned to settings that reflect your industry. Written answers to questions relating to the different case studies is required. You are required to read the case studies and answer all the questions satisfactorily. Assessment Task 2 may be completed within allocated class time or during periods of self-study.

**Assessment Task 3** – Simulated Project – This simulated project provides an opportunity for you to demonstrate your competency in a practical setting reflective of the workplace. You are required to read and follow the project instructions. This may include; utilising and completing provided simulated support documentation, participating in role plays, using equipment and/ or providing answers to written questions. Depending on the task you may require guidance from the trainer/assessor and/or participation of other learners. Marking criteria for the simulation is included and is to be used to determine your competency. Please familiarise yourself with both the task instructions and the marking criteria to identify what the trainer/ assessor is looking for.

**Assessment Task 4** – Workplace Project – This practical project provides an opportunity for you to demonstrate your competency in a practical real work setting. You are required to read the project instructions This may include; collecting and providing documents, providing answers/information to the items listed and/or providing answers to written questions. You are to complete the project without the guidance from the Trainer/Assessor. Where you are not able to undertake the practical project in the workplace, your Trainer /Assessor will provide you support by creating a simulated situation. Where a simulated environment has been created your Trainer/Assessor will record this as a reasonable adjustment to the assessment method.

**Assessment Task 5** – Observation/Demonstration – This assessment task enables you to demonstrate your practical skills and knowledge in a workplace context against specified criteria and observed by either your Assessor or Workplace Supervisor. You are to read the instructions provided in this section and completed the tasks while being observed. Either your supervisor or assessor will complete an observation checklist recording either a satisfactory or unsatisfactory performance. Please familiarise yourself with both the task instructions and the observation checklist to identify what the observer is looking for.

Where your demonstration is being observed by the supervisor, your assessor will contact the supervisor to confirm the demonstration and will follow up by asking you verbal questions about the task demonstrated.

## Resources needed for assessment:

- Simulated environment that reflect real working conditions by modelling industry operating conditions and contingencies as well as using suitable facilities, equipment and resources.
- Workplace for practical placement
- Assessment Tools (or you may provide and utilise your own workplace assessment documents)
- Access to codes of practice, relevant organisation policies and procedures
- Equipment and resources
- Learner Guide
- Log book/journal & workplace assessment kit for work placement and workplace activities

## What you need to do:

- Complete the activities as described above
- Take a photo copy of your work if you would like to
- Collect all of the required evidence and provide to your trainer
- Sign the Assessment Agreement
- Submit the completed assessment kit to your assessor.

If you have any difficulties or there is anything you don't understand, talk with your Trainer/Assessor; they are here to help you. Never be too afraid to ask about anything you don't understand related to safety and do not attempt to complete tasks you are unsure about. You can raise any concerns with your trainer/assessor.

Your assessor will provide you with feedback both verbally and in writing.

## Assessment outcomes

**Satisfactory** – Evidence provided meets the requirements of the assessment method and unit of competency

**Not Satisfactory** – Evidence provided does not meet the requirements of the assessment method and unit of competency.

If you have been given a Not Satisfactory assessment outcome you will be given the chance to review with your assessor and discuss the area/s for improvement and time will be elected where you will be required to resubmit the Assessment Workbook as per the assessor's instructions. If you receive a Satisfactory outcome for the individual Assessment Mode, then this outcome will contribute to final judgement of competency for this unit.

## **Reasonable Adjustment**

Special consideration may be applied, and reasonable adjustment given to this assessment, as required. *(See further information in student handbook – Access & Equity and AHQT policies and procedures – Assessment Policy).*

Any adjustments made to standard assessment will be documented clearly in assessment kit either at the front of the booklet or in the individual competency record.

### **Document any adjustments to standard assessment**

## **Reassessment**

Where you are found not yet competent, the AHQT will provide three further opportunities to achieve competency at no cost. If you request to be re-assessed after the 3 attempts a cost of \$200 per unit will be applied and any attempt thereafter. *(see Assessment Policy for further information).*

# Assessment Agreement

An assessment agreement is required to ensure that all students are aware of the process and purpose of an assessment and the requirements that achieve competence in this unit.

<b>Student Full Name:</b>	
<b>Unit Code and Title:</b>	<b>CHCAGE004 Implement interventions with older people at risk</b>
<b>Qualification:</b>	

<b>Please tick as appropriate</b>	<b>Yes</b>	<b>No</b>	<b>Comment</b>
The purpose of the assessment has been clearly explained			
Assessment methods and outcomes required have been clearly explained and I understand what is required of me to achieve competency in this unit			
I have been made aware of the Assessment and Appeals Policy			
I have discussed any special needs to be considered during assessment with my assessor			
I understand I have three attempts to complete each task satisfactorily. After three attempts, \$200 per unit will be charged to reassess the unit of competency. If after the fourth attempt I am deemed 'Not Yet Competent', I will be required to do further training before reattempting this unit.			
I give permission for the AHQT to use my assignment for assessment moderation / validation purposes.			

I declare that I understand how assessment will take place for this unit.

I also understand that work completed towards this assessment must be verifiably my own.

**Student's Name:** \_\_\_\_\_

**Student's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

**Assessor's Name:** \_\_\_\_\_

**Assessor's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_



# Assessment Task 1 - Written Questions

## Assessment description

This assessment task requires you to provide answers to the listed written questions.

1. **What steps will you take and what considerations will you make throughout the preliminary stages of preparing for assessment?**

**Assessor Use Only:** Satisfactory response provided

YES  NO

2. What tools and methods will you use to assist you in determining the risks?

Assessor Use Only: Satisfactory response provided YES  NO

3. What legal and ethical considerations will you need to consider throughout the risk assessment process?

Assessor Use Only: Satisfactory response provided YES  NO

4. When identifying risk and/or completing risk assessments there may be occasions where you identify a need, issues or concerns that will be out of your scope of practice. What actions would you take if either one of these situations arise?

Assessor Use Only: Satisfactory response provided

YES  NO

5. List three (3) internal and external risk factors that may apply within the aged care industry in Australia.

### Internal Risk Factors

### External Risk Factors

1.	1.
2.	2.
3.	3.

Assessor Use Only: Satisfactory response provided

YES  NO

**5b. List five (5) risks associated to the ageing population.**

1.

2.

3.

4.

5.

**Assessor Use Only:** Satisfactory response provided      YES     NO

**6. List four (4) lifestyle factors that could increase risk levels.**

1.

2.

3.

4.

**Assessor Use Only:** Satisfactory response provided      YES     NO

**7. What steps can you take that will assist in risk minimisation?**

**Assessor Use Only:** Satisfactory response provided      YES    NO

**8. What are the benefits of monitoring risk management strategies?**

**Assessor Use Only:** Satisfactory response provided      YES    NO

**8b. How could this be done?**

**Assessor Use Only:** Satisfactory response provided

YES  NO

**8c. If you identified a strategy that isn't meeting the desired result, what would you do?**

**Assessor Use Only:** Satisfactory response provided

YES  NO

**9. Provide an overview of the process you are required to undertake when completing documentation.**

**Assessor Use Only:** Satisfactory response provided

YES  NO

**10. Tensions may exist between an individual's right and the organisations responsibility to the individual.  
Provide a detailed paragraph that outlines your understanding of this statement.**

**Assessor Use Only:** Satisfactory response provided

**YES**  **NO**

**11. Conduct research and provide details of findings under the following headings;**

- A) Major issues relating to the health and well-being of older people**
- B) Current trends relating to the health and well-being of older people**
- C) Policies surrounding the health and well-being of older people**

**A) Major issues relating to the health and well-being of older people**

**B) Current trends relating to the health and well-being of older people**

**C) Policies surrounding the health and well-being of older people**

**Assessor Use Only:** Satisfactory response provided

**YES**  **NO**



## Written Questions Assessment Record

CHCAGE004

Implement interventions with older people at risk

Reasonable Adjustments made

Assessment activity

Task 1 – Written Questions

Satisfactory

Not Satisfactory

Assessor Initials

Date: \_\_\_ / \_\_\_ / \_\_\_\_\_

### Assessment Guide

**Satisfactory**

The Assessor has reviewed the Assessment Workbook against the requirements of the Assessment Mode and is satisfied that all requirements have been met.

**Not Satisfactory**

The Assessor has reviewed the Assessment Workbook against the requirements of the Assessment Mode and is not satisfied that all requirements have been met.

### Re- Assessment

\_\_\_ / \_\_\_ / \_\_\_\_\_

\_\_\_ / \_\_\_ / \_\_\_\_\_

\_\_\_ / \_\_\_ / \_\_\_\_\_

\_\_\_ / \_\_\_ / \_\_\_\_\_

## Competency Record

<b>Unit Code &amp; Title:</b>	CHCAGE004 - implement interventions with older people at risk
<b>Student Name:</b>	
<b>Assessment Strategies:</b>	<p style="text-align: right;">Satisfactory    Unsatisfactory</p> <p>Assessment Task 1 - Written Questions</p>
<b>Student Feedback:</b>	
<b>Assessment Result:</b>	<p>The participant is COMPETENT</p> <p>The participant is NOT YET COMPETENT</p>
<b>Assessor Declaration:</b>	<p>Evidence of Competency is:</p> <p>Valid    Authentic    Sufficient    Current</p> <p>All the above assessment modes have been met</p> <p>The assessment has been modified due to Reasonable Adjustment (see below)</p> <p>Gaps in performance were identified and reassessment completed (as per record of results)</p> <p>Feedback given to student:      Written (above)      Email (attached)</p>
<b>Assessor's Name:</b>	
<b>Assessor's Signature:</b>	Date: ____ / ____ / _____